

Unit4 Invoice Data Capture Service



Automate invoice management for professional services firms

Efficient invoice processing is at the heart of every successful professional services firm. Managing payments for resources and services rendered should be straightforward, yet traditional methods for handling paper and digital invoices can be time-consuming, prone to errors, and costly.

That's where Unit4's Invoice Data Capture Service can make the difference. Designed specifically for professional services firms, this intelligent solution simplifies invoice processing with automation, ensuring your firm can save valuable time, minimize errors, and optimize cash flow management.

What makes Unit4's Invoice Data Capture Service stand out?

Unit4's Invoice Data Capture Service is not just another invoice tool. It uses state-of-the-art Optical Character Recognition (OCR) and Microsoft-powered AI to intelligently extract and process invoice data with unmatched efficiency and accuracy, fully integrated into the Unit4 ERP platform.

Here's why it's different and better suited to your firm's needs:

- **Automated invoice data extraction:** Automatically extracts critical details such as vendor information, invoice numbers, dates, amounts, and more from paper or digital invoices.
- **Seamless ERP integration:** Directly integrates with Unit4 ERP to register invoices automatically, eliminating the need for third-party systems or workflows.
- **Intelligent automation for accuracy:** Streamlines operations with minimal manual intervention, reducing errors and improving compliance with your firm's policies and audit requirements.

Benefits for your key teams

For finance and accounts payable teams

- **Automate data entry:** eliminate manual input with AI-powered extraction of invoice data.
- **Batch processing capabilities:** Process multiple invoices efficiently to save time on recurring payments.
- **Enhanced accuracy:** Integrated error-checking and validation tools ensure compliance with contracts and vendor agreements.

For procurement leads and managers

- **Improve cost control:** Leverage accurate, real-time data to better forecast and manage budgets.
- **Ensure compliance:** Keep all invoices aligned with organizational policies and payment terms.
- **Streamline collaboration:** Enable seamless communication between procurement and accounts payable teams with a single, unified system.

61%

of invoices are manually entered into an ERP/accounting system, while

52%

of AP professionals spend more than 10 hours a week processing invoices.¹



Key features at a glance

- **Completely integrated:** No need for external tools when everything is conveniently managed within Unit4 ERP.
- **Quick and accurate:** Process large volumes of invoices efficiently, ensuring accuracy with minimal effort.
- **User-friendly design:** Provides a simple, intuitive interface built with professional service teams in mind.
- **Cost-effective solution:** Lower operational costs while enhancing your firm's invoice management processes.

Feature	Benefit
AI-driven data extraction	Accurate, automated invoice processing
Integrated workflow	No need for third-party systems
Batch processing	Handle multiple invoices quickly
Error management interface	Simplify correction and validation
Seamless ERP integration	One system for procurement and invoicing

Put efficiency and control at the core of your operations

Unit4's Invoice Data Capture Service empowers professional services firms to improve operational efficiency, make better use of their resources, and deliver a seamless payment experience.

The result? Improved productivity, reduced costs, and stronger supplier relationships that support your firm's success.

Start transforming your invoicing process today.

Learn more about [Unit4 ERP](#) or [contact our sales team](#) to get started.

¹Accounts Payable Automation Trends 2024 by IFOL